



Applied Processor and Measurement, Inc.

APM, Inc. – General Information on Orders

APM, Inc. standard products may be purchased via Company Purchase Orders, or pre-paid by credit card or a company check.

Standard Controller Products and Accessories are typically available from stock - most orders received before 12PM EST are shipped the same day.

To obtain pricing and delivery information (quotation) on standard products, please submit the [price request form](#), or call or FAX at the numbers below.

For standard (catalog) APM, Inc. equipment, a price sheet shall be provided. If an addressed quotation is required, please request, an addressed quotation will be sent to you in pdf format via e-mail.

Equipment prices quoted are in US dollars, shipping, or sales tax is not included and will be itemized and added on your invoice separately.

Please indicate your preferred shipment method on all orders. Our standard shipment method is UPS Ground. At the discretion of APM, Inc., orders will be shipped using overnight or 2 day services to meet customer date requirements. Shipping will be pre-paid and added to your invoice. Orders may also be shipped using a shipper account from your company, please provide carrier and account number with your order.

Orders may also be paid by wire transfer. Please contact APM, Inc. sales for our wire transfer instructions.

Custom orders require a quotation - please e-mail your specifications or contact an APM, Inc. representative at engineering@appliedprocessor.com.



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APM, Inc. – Information for Processing Purchase Orders

Please indicate the following on your Purchase Order

- indicate whether a hardcopy or e-mail confirmation is required
- provide a ship to and bill to address
- provide contact name, phone, FAX, and e-mail address for the order
- provide due date requirements

Order Terms

- standard billing is net 30
- for net 30 credit, an account with APM, Inc. must be established - FAX company credit and tax exempt information to APM, Inc. sales with your first order
- checks should be made payable to: Applied Processor and Measurement, Inc.

APM, Inc. – Information for Processing Credit Card Orders

- fill out and submit the [on-line order form](#)
- an APM, Inc. sales associate will call you to confirm your order with pricing and delivery information, your credit card information will be taken at this time
- when your order is shipped, an e-mail will be sent confirming shipment – the shipment tracking information will be included
- your order will be charged to your credit-card at this time, a pdf receipt, marked PAID IN FULL will be e-mailed to you